



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MENTAL HEALTH**

**VACANCY ANNOUNCEMENT**

<b>ANNOUNCEMENT NO:</b> SEH-06-30	<b>POSITION:</b> Recreation Therapist
<b>POSITION SERIES:</b> 0638	<b>POSITION GRADE:</b> DS-11
<b>OPENING DATE:</b> 11/04/05	<b>CLOSING DATE:</b> Open Until Filled
<b>IF "OPEN UNTIL FILLED"</b> <b>FIRST SCREENING DATE:</b> 11/21/05 (and every two weeks thereafter)	<b>SALARY RANGE:</b> \$44,352 – \$57,656 per annum
<b>WORKSITE:</b> 2700 MLK Jr., Ave., S.E. Washington, D.C. 20032	<b>TOUR OF DUTY:</b> 8:30 a.m.- 5:00 p.m. Monday-Friday
<b>PROMOTION POTENTIAL:</b> None	<b>AREA OF CONSIDERATION:</b> Unlimited
<b>AGENCY:</b> DMH/St. Elizabeths Hospital	<b>NO. OF VACANCIES:</b> One (1)
<b>DURATION OF APPOINTMENT:</b> (X) Permanent ( ) Term (13 months to 4 years) Not to Exceed _____. ( ) Temporary (Up to 1 year), Not to Exceed _____ months.	
( ) This position IS in the collective bargaining unit represented by _____ and you may be required to pay an agency service fee through an automatic payroll deduction. (X) This position IS NOT in a collective bargaining unit.	
<b>"RESIDENCY PREFERENCE AMENDMENT ACT OF 1988":</b> An applicant for a position in the Career Service or for an attorney position (DS-905 series) in the Excepted Service who is a bona fide resident of the District of Columbia AT THE TIME OF APPLICATION, may claim a hiring preference over a non-resident applicant by completing the "Residency Preference for Employment" form, DC 2000RP, and submitting it with the employment application, DC 2000. To be granted preference, an applicant must: (1) be qualified for the position; and (2) submit a claim form at the time of application. Except for employees entitled by law to preference, preference will not be granted unless the claim is made at the time of application.	
<b>BRIEF DESCRIPTION OF DUTIES:</b> Incumbent serves as Recreation Therapist in the Recreation Therapy Branch, Rehabilitation Services, Saint Elizabeths Hospital. Incumbent assesses functional abilities of patients including problems, activity interests, aptitudes, skills and degree of leisure function. Develops rehabilitation plans for treatment of assessed problems which include long and short-term goals and interventions. Plans and conducts therapeutic recreation activities which meet patients' assessed needs and treatment goals. Assists patients' integration and reintegration into community programs and utilization of community leisure resources. Communicates with the multi-disciplinary recovery team and provides information to the team regarding therapeutic recreation services and values as a treatment modality, the patient's skills, behavioral changes, level of functioning, and therapeutic effectiveness in the treatment regimen. Prepares clinical reports and documentation (initial and functional assessments, progress of patients in response to Recreation Therapy interventions). Participates in Rehabilitation-wide performance improvement and competency reviews. Maintains and develops professional knowledge of therapeutic recreation trends, techniques, methods and issues.	
<b>QUALIFICATIONS REQUIREMENT:</b> Successful completion of a 4-year course of study leading to a bachelor's degree or higher degree from an accredited U.S. college/university in recreation therapy, or in recreation, with therapeutic emphasis or concentration. In addition to meeting the basic requirements, candidates must have one (1) year of specialized experience at the next lower grade level. Specialized experience is experience that required application of a knowledge of the concepts, principles, and practices of recreational therapy, and involved the use of therapeutic approaches to maintain the physical and/or mental health or to achieve the physical and/or mental rehabilitation of persons. Applicants must also show proof of current certification by the National Council for Therapeutic Recreation Certification (NCTRC) and current registration by the D.C. Department of Consumer and Regulatory Affairs.	
<b>SELECTIVE PLACEMENT FACTOR(S):</b> None	

## SUBMISSION OF RANKING FACTORS

The following ranking factors will be used in the evaluation process. All applicants MUST respond to the ranking factors. Please describe specific incidents from your experience that show evidence of the level at which you meet the ranking factors that have been determined to be of importance for the position for which you are applying. You may refer to any experience, education, training, awards, outside activities, etc., that indicate the degree to which you possess the job-related knowledge, skills, and abilities described in the ranking factors. The information given in response to the ranking factors should be complete and accurate to the best of your knowledge. FAILURE TO RESPOND TO ALL RANKING FACTORS MAY ELIMINATE YOU FROM CONSIDERATION.

### RANKING FACTORS

1. Comprehensive knowledge of procedures used in formulating individual and group diagnostic assessments, prescriptions, rehabilitation plans for special populations and recording and reporting client treat and rehabilitation/habilitation information.
2. Skill in adapting standards of practice and ability to use a variety of interventions to improve physical, psychological, psycho-social, cognitive, emotional, behavioral and independence in leisure functioning of individual patients and groups of patients.
3. Knowledge of illness and disability with implications for therapeutic recreation programming for such populations as the physically ill and handicapped, mentally ill and handicapped, emotionally disturbed, developmentally disabled, substance abusers, psycho-socially delinquent and aging.
4. Knowledge of delivery systems specifically related to diagnosis and treatment, including medical models, leisure education models, therapeutic community, self held, special education, etc.
5. Ability to communicate both orally and in writing in order to provide services, collaborate with members of the treatment team and other SEH staff and provide consultation.

**NOTE:** AN ORIGINAL SOURCE (I.E., UNIVERSITY SUPPLIED) TRANSCRIPT MUST ACCOMPANY THE DC-2000 APPLICATION.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE WILL BE ALLOWED AS DEFINED BY OPM'S X-118 QUALIFICATIONS STANDARDS. HOWEVER, IN ORDER TO RECEIVE CREDIT YOU MUST SUBMIT OFFICIAL PROOF OF EDUCATIONAL ATTAINMENT WITH YOUR APPLICATION. TIME-IN-GRADE REQUIREMENTS ARE APPLICABLE. APPLICANTS CLAIMING VETERANS PREFERENCE MUST SUBMIT OFFICIAL PROOF WITH THE APPLICATION.

APPLICATIONS SUBMITTED FOR CONSIDERATION WILL NOT BE RETURNED TO THE APPLICANT, EXCEPT THAT APPLICATIONS RECEIVED OUTSIDE THE AREA OF CONSIDERATION OR AFTER THE CLOSING DATE WILL BE RETURNED WITHOUT ACTION.

**HOW TO APPLY:** ALL APPLICANTS, INCLUDING DEPARTMENTAL EMPLOYEES AND OTHER D.C. GOVERNMENT EMPLOYEES, MUST SUBMIT THE DISTRICT OF COLUMBIA GOVERNMENT EMPLOYMENT APPLICATION, DC 2000. SELECTION (S) FROM THIS VACANCY ANNOUNCEMENT PENDING CLEARANCE THROUGH PRIORITY PLACEMENT PROGRAMS. "A NON-COMPETITIVE SELECTION OF A CANDIDATE ON THE AGENCY'S REEMPLOYMENT PRIORITY LIST OR THE DISPLACED EMPLOYEE'S PRIORITY LIST WILL RESULT IN CANCELLATION OF THIS VACANCY ANNOUNCEMENT."

**WHERE TO APPLY:** DEPARTMENT OF MENTAL HEALTH  
DIVISION OF HUMAN RESOURCES  
64 NEW YORK AVENUE, NE, 5<sup>th</sup> Floor  
WASHINGTON, D.C. 20002  
ATTN: Clara Orino (202) 645-5979  
FACSIMILE: (202) 673-4386

IN ACCORDANCE WITH THE D. C. HUMAN RIGHTS ACT OF 1977, AS AMENDED, D. C. CODE SECTION 1-2501 et seq. ("THE ACT") THE DISTRICT OF COLUMBIA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, MARITAL STATUS, PERSONAL APPEARANCE, SEXUAL ORIENTATION, FAMILIAL STATUS, FAMILY RESPONSIBILITIES, MATRICULATION, POLITICAL AFFILIATION, DISABILITY, SOURCE OF INCOME, OR PLACE OF RESIDENCE OR BUSINESS. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. DISCRIMINATION IN VIOLATION OF THE ACT WILL NOT BE TOLERATED. VIOLATORS WILL BE SUBJECT TO DISCIPLINARY ACTION.

**SALARY REDUCTION OF REEMPLOYED ANNUITANTS:** An individual selected for employment in the District government on or after January 1, 1980, who is receiving an annuity under any District government civilian retirement system, shall have his or her pay reduced by the amount of annuity allocable to the period of employment.

**OFFICIAL JOB OFFERS ARE MADE ONLY BY THE DEPARTMENT OF MENTAL HEALTH, DIVISION OF HUMAN RESOURCES.**

**DRUG-FREE WORKPLACE ACT OF 1988.** "Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his or her immediate supervisor, in writing, no later than five days after conviction or plea of guilty to a violation of any criminal drug statute occurring in the workplace."